



President – The President is a National Officer of STAR Touring and Riding Association and will represent STAR Touring and Riding in a positive and professional manner. The President shall ensure compliance of the STAR Charter and Chapter Bylaws by all members and ensure that all Chapter Officers are made aware of their respective responsibilities. Shall exercise general supervision over the members of the Chapter, the Chapter's Board of Trustees, and the affairs of the Chapter. Shall maintain a positive working relationship with all supporting dealerships. Shall represent the chapter in any involvements with other riding groups and organizations.

Vice President – Shall stand in for and hold the responsibilities of the President in his/her absence. Shall work with all Committee Chairs to coordinate and inform the Chapter of Committee progress. Shall work with the president, as directed, as a liaison with any supporting Dealerships. Shall represent the Chapter and STAR Touring and Riding in a positive and professional manner.

Sergeant At Arms – Shall be present at all meetings to keep and maintain order. Shall be responsible for making sure that all Ride Waivers are signed prior to any ride; and take responsibility for the Ride Waivers during all rides. Shall enforce the Charter and Bylaws as written. Shall be responsible for keeping the banner and making sure it is hung at all meetings and events. Shall represent the Chapter and STAR Touring and Riding in a positive and professional manner.

LOS Representative – Shall work to make all women, either rider or passenger, feel welcome as a member of the chapter. Shall coordinate with the National LOS Coordinator for support. Shall work within the Chapter to help advance the image of women in motorcycling. Shall represent the Chapter and STAR Touring and Riding in a positive and professional manner.

Secretary – Shall keep minutes of all meetings; including officer meetings, Board of Trustee meetings, and general membership meetings. Shall conduct a roll call of members at all general meetings. Shall be sure that all members sign in on a roster for all Chapter rides and meetings. Shall keep track of attendance to determine active or associate member status for the Chapter. Shall make sure that all members have signed a waiver for the current year. Shall make sure that all pertinent emails are forwarded to the membership, State Ambassador, and Regional directors. Shall send general membership meeting minutes to all members of the Chapter. Shall represent the Chapter and STAR Touring and Riding in a positive and professional manner. Shall forward the attendance roster to the STAR International office in May and November of each year. Shall verify that original ride waivers are sent to the STAR International office in December of each year.

Treasurer – Shall maintain a book keeping system for the funds of the Chapter. Shall make a monthly financial report to the Officers at all officer meetings and to the membership at each Chapter meeting. Shall oversee all sales of merchandise, i.e., t-shirts, patches, etc. If approved by the President shall place all orders and collect all monies for items purchased from STAR Touring and Riding International office, i.e. back patches, rockers, both the large rocker, and any small rocker. Shall coordinate and collect funds during all Chapter fundraisers. The Treasurer and Chapter President cannot be business partners, related, or living together. The Treasurer shall represent the Chapter and STAR Touring and Riding in a positive and professional manner.

STAR Vets Representative – Must be a registered STAR Vet. Shall encourage all Veterans to join STAR Vets. Shall work to bring information to the Chapter on Veterans' events. Shall encourage participation in any event made to honor our Veterans past and present. Shall represent the Chapter and STAR Touring and Riding in a positive and Professional Manner.